Mission Statement

The ARLIS/NA Texas-Mexico Chapter is formed:

- To advance the cause of art librarianship.
- To promote the development, good management, and enlightened use of all art libraries and visual resources collections.
- To promote the continuing professional education of its members and the general knowledge of the public by sponsoring conferences, seminars, lectures, workshops, and other exchanges of information and materials concerning all aspects of art librarianship and visual resources curatorship.
- To stimulate greater use of art libraries and visual resources collections by sponsoring, supporting or publishing resources directories, bibliographies, inventories, periodicals, occasional papers, reports and related materials concerning the organization and retrieval of art information.
- To foster excellence in art librarianship and the visual arts by establishing standards for art libraries and visual resources collections, by promoting improvements in the academic education of art librarians and visual resources curators, by sponsoring awards for outstanding achievement, and by other ends to that end.

Chapter Officers

- President: Elizabeth Schaub, The University of Texas at Austin
- Vice President/President-Elect: Samuel Duncan, The University of Texas at Austin
- Past President: Mark Pompelia, Rice University
- Treasurer: Craig Bunch, Coldspring-Oakhurst Independent School District
- Secretary: Charles Burchard, Houston Public Library [resigned October 2006]
- Webmaster: Samuel Duncan, The University of Texas at Austin
- ARLIS/NA South Regional Representative: Heather Ball, Virginia Tech
- Incoming Vice President/President-Elect: Selene Hinojosa, Texas State University
- Incoming Secretary: Catherine Essinger, University of Houston

Membership Statistics

29 members

Chapter Meetings

The chapter met for an informal gathering on May 6 from 7:30-8:30 pm during ARLIS/NA’s 34th annual conference in Banff, May 5-9, 2006.
The chapter hosted its annual meeting in Austin, San Marcos, and San Antonio October 20-22, 2006. Elizabeth Schaub organized the meeting with support from Craig Bunch, Beth Dodd, Sam Duncan, Mark Pompeia, Laura Schwartz, and Carla Ellard.

The multi-city approach was met with great enthusiasm and helped fuel the decision to hold the 2007 meeting in both Fort Worth and Dallas. The first day of activities in Austin on Friday, October 22, included a presentation, by Thomson-Gale representative LuAnn Harrison, of a few of their databases including *Eighteenth-century Collections Online*, *Sabin America, 1500-1926*, and *Corbis Images for Education*, a visit to the Harry Ransom Humanities Research Center for a presentation of curators’ selections from the Art, Photography and Performing Arts collections, and a visit to the Blanton Museum of Art where meeting attendees were treated to tours given by Blanton curators focusing on the collections of modern and contemporary American and Latin American art, as well as the major exhibition of Luca Cambiaso. Breakfast and lunch were generously underwritten by The University of Texas Libraries. A catered barbeque dinner was hosted by member Beth Dodd and her husband Greg Smith at their home where attendees were able to relax and reconnect in a casual and convivial environment.

Saturday, October 21, was spent traveling from Austin to San Marcos where attendees visited the Southwest Writer’s Collection, Special Collections Archives, and the Wittliff Gallery of Southwestern and Mexican Photography at Texas State University. After lunch at a local restaurant the group headed to San Antonio and the Magic Lantern Castle Museum where attendees were greeted by owner and curator Jack Judson. The Magic Lantern Castle Museum’s collection, made up of 75,000 items, includes 65,000 lantern slides. Mr. Judson gave meeting attendees a lecture about the history and technical evolution of magic lanterns, a limelight demonstration, along with a tour of the museum and associated facilities. Mr. Judson, and his wife, joined attendees for dinner at Silo—a highly acclaimed San Antonio restaurant—to complete the day.

The chapter’s business meeting on Sunday morning was productive and went very smoothly. A summary of the meeting can be found in *The Medium*, vol. 32, no. 3, available at http://www.arlis-txmx.org/themedium/v32no3. Please see Appendix I for the printed version.

A complete meeting itinerary can be found at http://www.arlis-txmx.org/node/165. Please see Appendix 2 for the printed version.

**Activities of the Chapter**

Chapter President Elizabeth Schaub was actively engaged in conversations related to the chapter affiliation agreement and communicated with the chapter about developments throughout the year. Subsequently, there were no objections to the agreement at the annual meeting and the vote to adopt it went smoothly. Schaub is currently corresponding with the Texas Comptroller of Public Accounts office in order to sort out the chapter’s tax exempt status. Schaub cannot complete the process of having the chapter’s 1999 name change recognized by the Texas Comptroller’s office until all ARLIS/NA documentation has been forwarded to her. She is working with Headquarters to obtain the required paperwork and she is committed to completing the process in 2007 while serving as past president.

In light of the stipulation that any member of the chapter must be a member of ARLIS/NA, the chapter voted to eliminate the “subscriber” membership category which did not
require ARLIS/NA membership. In addition, the chapter voted to create a category for non-members who wish to attend the annual meeting so that significant others could attend events without paying a high meeting registration fee.

Chapter Webmaster Sam Duncan redesigned the chapter’s Web site in 2006 using an open source content management system called Drupal. Among other things, Drupal allows for a more streamlined publication process for the chapter’s online newsletter, The Medium; multiple contributors can easily add content. Sam has also begun to migrate older issues of The Medium to the Web site. Migration of all back issues of The Medium will continue in 2007. The chapter’s membership directory is now published on the Web site.

During the chapter business meeting, the membership voted to support two $500 Lois Swan Jones Professional Development Awards in 2007. These awards are intended to help defray costs for members to attend and participate in the 2007 ARLIS/NA Annual Conference in Atlanta, Georgia. The LSJ Award Committee consisted of chair Beth Dodd, Meriann Bidgood, Margaret Ford, and Laura Schwartz.

During the annual meeting the chapter voted to support the welcome party at the 2007 annual conference in Atlanta with a donation of $300.

The chapter’s Judd Library Project has not moved forward since the chapter’s 2005 meeting in Marfa. The chapter sent the Judd Foundation Collections Manager a letter in November 2005 following up on the chapter’s visit to the facility. There was no further communication in 2006. Mark Pompelia agreed to draft a follow-up letter to be sent to the new Judd Foundation Director in early 2007.

Vice President/President-Elect Sam Duncan completed three issues of the chapter newsletter, The Medium: vol. 32, no. 1-3. These issues can be found at http://www.arlis-txmx.org/themedium.

Column Editors for The Medium (as of the conclusion of the volume) were:

- Academic Libraries: Laura Schwartz
- Architecture Libraries: Janine Henri
- Museum Libraries: Jon Evans
- Public Libraries: Gwen Dixie
- Visual Resources: Mark Pompelia

Respectfully submitted by Elizabeth Schaub
President, ARLIS/NA Texas-Mexico Chapter
January 2006
**ARLIS/Texas-Mexico Treasurer’s Report**  
**January 1, 2006-December 31, 2006**

**Beginning balance (acc. To Treasurer’s Report)**  
(acc. To Washington Mutual)  
$1,569.51  
$1,644.03

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| Sub-total (acc. to Treasurer’s Report)      | 4977.51|
| (acc. to Washington Mutual)                | 5052.03|

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**Ending balance (actual amount in account)**  
2268.86
Appendix I

Annual Meeting 2006: Business Meeting Minutes

1. Call to Order (Schaub)

The Art Libraries Society of North America, Texas-Mexico Chapter Annual Business Meeting 2006 was held at the Emily Morgan Hotel, San Antonio, Texas at 8:30 A.M., October 22, 2006.

2. Approval of 2005 Business Meeting Minutes (Schaub)

The meeting was called to order by President Elizabeth Schaub, who then prompted discussion of the 2005 minutes. Laura Schwartz noted the misspelling of Marianne Stockebrand’s name on page four. After that correction was made, Mark Pompelia moved that the minutes be approved. Gwen Dixie seconded the motion.

3. Introductions and President’s Report (Schaub)

The members of the Art Libraries Society of North America, Texas-Mexico Chapter at the meeting introduced themselves. Those present were Craig Bunch (Coldspring-Oakhurst CISD), Margaret Culbertson (Museum of Fine Arts, Houston), Gwen Dixie (Dallas Public Library), Beth Dodd (University of Texas at Austin), Sam Duncan (University of Texas at Austin), Carla Ellard (Texas State University), Catherine Essinger (University of Houston), Jon Evans (Museum of Fine Arts, Houston), Selene Hinojosa (Texas State University), Ann Jones (McNay Art Museum), Katherine O’Dell (Southwestern University), Mark Pompelia (Rice University), Elizabeth Schaub (University of Texas at Austin), Laura Schwartz (University of Texas at Austin), Karen Sigler (Texas State University), Tara Spies (Texas State University), and Allen Townsend (Amon Carter Museum).

President Schaub reported that her presidency focused on issues related to the ARLIS/NA Chapter Affiliation Agreement, communication between chapters and headquarters regarding member status, and chapter concerns about the role headquarters plays vis-à-vis chapters’ Web responsibilities.

President Schaub stated that she discussed the ARLIS/NA Chapter Affiliation Agreement via a chapter officer listserv. She also participated in a conference call relating to the Agreement on August 22, 2006 with attorney Michael Deese, as well as NA colleagues Barbara Rominski and Trish Rose, ARLIS/NA President Ann Whiteside and ARLIS/NA Executive Director Elizabeth Clarke.

The Affiliation Agreement raised issues surrounding chapter versus NA membership. The ARLIS/NA bylaws stipulate that “membership in a chapter is conditional upon membership in the Society.” The ARLIS/NA Executive Board has determined this clause must be observed by each chapter. The Texas-Mexico Chapter’s bylaws state that membership is open to all members of ARLIS/NA and are, therefore, in compliance with NA’s bylaws. President Schaub expressed the need for a better mechanism by which Headquarters and chapters communicate about individuals interested in membership, in order to enhance recruitment activities. She has been working with South Regional Representative Heather Ball to address these concerns with Headquarters.
President Schaub discussed the chapter Web site and noted that ARLIS/NA requires the Texas-Mexico Chapter maintain the 2005 Web site in perpetuity. The ARLIS/NA management recognizes challenges related to this issue. President Schaub and Vice President/President Elect Sam Duncan have been working with ARLIS/NA South Regional Representative Heather Ball to suggest beneficial solutions for review by Headquarters and the NA Board.

President Schaub also reported that she has investigated liability issues related to the relationship of ARLIS/NA and the chapters. A more detailed discussion of these issues followed in New Business.

President Schaub thanked Sam Duncan for redesigning the chapter Web site. She thanked everyone who helped make her presidency a success, particularly her colleagues Beth Dodd and Laura Schwartz. She thanked Beth Dodd and Greg Smith for hosting the chapter dinner on Friday, October 20th, Laura Schwartz for arranging the Blanton Art Gallery tour and providing members with note cards, Mark Pompelia for coordinating the hotel arrangements, Carla Ellard, Selene Hinojosa, Karen Sigler, and Tara Spies for hosting the Texas State University tours, Craig Bunch for being a responsive Treasurer, Catherine Essinger for volunteering to take minutes, Sam Duncan for being a wonderful collaborator, and past presidents Schwartz, Evans, and Pompelia for inspiring leadership in others. She also thanked all those present for attending the annual meeting.

4. Treasurer’s Report (Bunch)

Treasurer Bunch distributed his report of account balances, income, and expenses from January 1-October 18, 2006. He explained that recent changes altered several figures on the report. He will revise and re-submit the report in the coming weeks. The relatively healthy balance now held by the chapter inspired discussion. It was suggested that the chapter may increase the Lois Swan Jones Award in coming years or use the money to provide a new service.
4a. Updated Treasurer’s Report

ARLIS/Texas-Mexico Treasurer’s Report
January 1, 2006—October 23, 2006

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<td>(acc. To Washington Mutual)</td>
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**INCOME**

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**EXPENSES**

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<td><strong>Total expenses</strong></td>
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**Ending balance (actual amount in account)**          **2791.30**

5. Secretary’s Report (Schaub)

Elizabeth Schaub read a statement of resignation from former chapter Secretary Charles Burchard, dated October 16, 2006.

6. Medium Editor’s Report (Duncan)

Editor Sam Duncan announced that two issues had been published since the 2005 annual meeting. He created two new features, “Collection Profile” and “From the Archives.” The last issue also contained tributes to Lois Swan Jones. Contributors can now input content directly. The new content management system creates a more streamlined publication process, as well as a table of contents and printer-friendly links. Editor Duncan has also begun to migrate older issues to the Web site. He has completed migration of all digital issues through Fall 2000.
7. Webmaster’s Report (Duncan)

By changing the Web site’s host in February 2006, the chapter has saved $167 and acquired additional features. The new content management system, Drupal, has several new modules, a member directory, comments capabilities, date-stamping, a solid search engine, and RSS feeds. It also allows users to attach documents, promote content to the front page, and create easy to remember URLs. The style sheet results in better printing. The Google translator is sufficient to address the chapter’s desire to provide content in both English and Spanish. The forum software may also take the place of the Listerv. Sam Duncan agreed to continue to serve as Webmaster during his presidency, unless another member volunteers.

The members discussed the possibility of allowing people to join the chapter with an online payment service. Mark Pompelia noted that such an arrangement must be approved by the ARLIS/NA Membership Services Taskforce. It was noted that Sam Duncan serves on that committee.

Beth Dodd moved that the chapter allow a member directory on the chapter’s public Web site. Jon Evans seconded the motion. Discussion of privacy issues and bylaws compliance followed. No vote was taken. Elizabeth Schaub amended the motion to create a directory of the institutions members represent on the public Web site. Allen Townsend seconded. Gwen Dixie moved that the chapter president further investigate the ramifications of providing a permanent directory of members and/or members’ employers on the public Web site. Beth Dodd seconded the motion. Both motions were unanimously approved.

8. South Regional Representative’s Report (Schaub for Ball)

President Schaub read a message from South Regional Representative Heather Ball, who was unable to attend the meeting. See Heather’s report in this issue.

9. Election of Vice President/President Elect and Secretary (Evans/Pompelia)

On behalf of the Nominating Committee, Jon Evans announced that Selene Hinojosa had accepted her nomination as Vice President/President Elect and Catherine Essinger had accepted her nomination as Secretary. There were no other nominations and both candidates were unanimously elected.

10. Lois Swan Jones Award Committee Report (Dodd)

Beth Dodd, chair of the Lois Swan Jones Professional Development Award Committee, distributed her report to members, as well as Janine Henri’s Recipient Report. The report summarized the year’s activity and provided recommendations for the next committee.

10a. Lois Swan Jones Award Committee Report

Lois Swan Jones Professional Development Award Committee Report for 2005-2006, Submitted October 22, 2006

Committee members:

- Beth Dodd, Chair
- Meriann Bidgood
Margaret Ford
Laura Schwartz

At the Fall 2005 chapter meeting in Marfa, the attendees voted to award $750 for travel to the 2006 ARLIS/NA conference to be held in Banff. The consensus was for a single, larger award since travel to Canada would be more expensive. This decision was made in conjunction with the prior year’s smaller award of five hundred dollars for the relatively inexpensive Houston conference.

In keeping with the eligibility criteria of the award, the recipient must be a member in good standing of both ARLIS/NA and ARLIS/Texas-Mexico Chapter, and only receive partial funding support from their institution.

The 2006 award went to Janine Henri, who met the above criteria and was committed to actively participating at the Banff conference. Janine chaired the Membership Committee’s business meeting, as well as served as a panelist in the ASK ARLIS Session Reaching Out: chapter Links to Local Library Schools. Finally, Janine also volunteered her assistance in the Exhibits Hall and participated in the conference’s mentoring program.

As a condition of the award, Janine reported her activities as well as the impact of this award in the summer 2006 issue of The Medium.

Additional activities of this committee included the production of guidelines for administering and serving on the committee, a planning calendar, and a tool to assist in documenting criteria and ranking applicants.

We offer the following considerations for next year:

- On the LSJ Web site, under the heading Eligibility, add links to the membership pages for both NA and the Texas-Mexico Chapter. This will both clarify and enable member-in-good-standing status in both groups for potential applicants. Add the criteria that the award winner would serve as the committee chair the following year if they continue membership with the ARLIS/Texas-Mexico Chapter.
- Add the guidelines, planning calendar, and ranking tool to the chapter Web site’s administrative page.

Beth Dodd has offered to continue serving on this committee if needed, but would be happy to cede to other interested parties. Committee work usually involves posting the award announcement, reviewing submissions in the late fall, participating in some e-mail exchanges, posting the recipient and reporting the committee’s efforts at the next meeting.

Dodd would like to thank her fellow committee members and this year’s impressive applicants.

Respectfully submitted,
Beth Dodd

11. Donald Judd Library Project Update (Pompelia)

Mark Pompelia distributed a letter sent to Craig Rember, Judd Foundation Collections Manager, in November 2005 on behalf of the Donald Judd Library Project participants. He
reported that the Judd Foundation had not communicated with the project team since that time, but the team still hoped to move forward with the plan to catalog Donald Judd’s library. Laura Schwartz suggested that the team approach the new Foundation Director. Jon Evans also recommended that the team communicate by telephone, as well as in writing. Pompelia agreed to draft a follow-up letter and would forward it to President Schaub, Jon Evans, and Beth Dodd for review before sending to the Judd Foundation Director.

12. ARLIS/NA 2007 Welcome Party Donation (Bunch)

Treasurer Bunch noted that the chapter donated $200 for the 2006 Conference Welcome Party. Jon Evans moved that the chapter donate $300 for the 2007 Welcome Party. Allen Townsend seconded the motion. The motion passed unanimously.

13. 2007 Chapter Meeting (Duncan)

The 2007 chapter meeting will be held in the Dallas/Fort Worth area. President Elect Duncan has investigated museum exhibits scheduled at that time and also suggested programming at the UNT and TWU campuses. Members also suggested tours of the Nasher Sculpture Center, the photo conservation facility at Amon Carter, and a Gwen Dixie-led tour of the Dallas arts district. Members were very positive about the multi-location format of the 2006 meeting and suggested following the same model in 2007.

14. New Business

a. Chapter Affiliation Agreement (Schaub)

President Schaub presented the Agreement, which codifies the legal relationship between ARLIS/NA and its chapters. Three elements of the Agreement inspired discussion. Section II states, “Members of CHAPTER also must be members of ARLIS/NA.” President Schaub observed that some chapters are heavily peopled by members who are not members of ARLIS/NA. Section IIIB, which states that ARLIS/NA must approve changes to chapter bylaws, also generated discussion. Section V states, “Unless expressly agreed to in writing by the parties, neither party is authorized to incur any liability, obligation or expense on behalf of the other ...” By signing the Agreement, therefore, the chapter may find it appropriate to conduct a risk assessment and acquire its own insurance. Mark Pompelia moved that the chapter approve the signing of the Agreement. Allen Townsend seconded the motion. The motion passed unanimously.

b. ARLIS/Texas-Mexico Chapter non-profit status and attendant obligations (Schaub)

Craig Bunch and Elizabeth Schaub are working to update information filed with the Comptroller of Public Accounts for the State of Texas, related to the chapter’s name change from ARLIS/Texas to ARLIS/Texas-Mexico. Members discussed the history of the chapter’s name change. It was suggested that it might be appropriate for the ARLIS/NA Membership and International Relations Committee to become more involved in recruiting members from Mexico.
c. Liability Insurance (Schaub)

President Schaub updated those present conference call related to chapter liability with consulting attorney Michael Deese (referenced in her President’s report). She defined general and officers’ liability and stated that officers might be considered volunteers under the ARLIS/NA umbrella. She also stated that ARLIS/NA Executive Director Elizabeth Clarke is investigating the issue on behalf of the chapters. President Schaub asked those present whether they supported the leadership continuing their investigation. Members approved the effort without a vote.

d. Membership Categories (Schaub)

The current membership categories are Member and Subscriber. The latter cannot vote or hold an office, but may receive the newsletter and attend meetings. Allen Townsend moved that the chapter eliminate the subscriber category. Jon Evans seconded the motion, which passed unanimously. Mark Pompelia moved that the next meeting planners create a category for non-members who wish to attend the meeting, but are not guests of chapter members. Katherine O’Dell seconded and the motion passed unanimously.

e. VRA Texas Chapter (Pompelia)

Mark Pompelia noted that the local chapter of the Visual Resources Association may soon dissolve. There was general agreement that ARLIS/Texas-Mexico should reach out to VRA Texas members interested in joining another professional arts organization. An ad hoc committee was formed to address the issue. The committee members, Katherine O’Dell, Mark Pompelia, and Elizabeth Schaub, are all members of both chapters.

f. Remembering Lois Swan Jones

President Schaub asked that members observe a moment of silence to remember Lois Swan Jones.

g. LSJ Award Amount, Discussion of Committee Leadership, and Call for Chair (Bunch/Dodd/Schaub)

Mark Pompelia moved that the LSJ Award Committee offer two awards of $500 each in 2007. Tara Spies seconded and the motion passed unanimously.

After discussion, it was agreed that previous LSJ Award winners were desirable as Committee Chairs, but that a previous win not be required to serve as Chair. Members agreed to offer leadership to Janine Henri, the most recent winner. Beth Dodd agreed to continue to serve as Chair, if Janine Henri is unable to serve.

h. Call for LSJ Committee Volunteers (Schaub)

Beth Dodd, Katherine O’Dell and Allen Townsend volunteered to serve on the Committee.

i. Web site Data Migration (Duncan)

Laura Schwartz volunteered her staff to assist with the migration project. Tara Spies agreed to continue to assemble the Exhibits features.
j. Additional New Business

Sam Duncan thanked Elizabeth Schaub for her year of excellent service and led the members in a round of applause.

15. Adjourn

President Schaub adjourned the meeting at 11:30 am.
Appendix II

2006 Annual Meeting
Austin, San Marcos, San Antonio, Texas
October 20-22, 2006

Agenda

Thursday, October 19

- transit to Austin

Friday, October 20

- 8-8:30: Complimentary breakfast sponsored by The University of Texas Libraries
- 8:30-9:45: Thomson-Gale resource presentation
  This presentation will focus on key products that may be beneficial to the art community, specifically their Eighteenth Century Collections Online, Corbis Images for Education, and the Sabin Collection.
- 10-11:30: Harry Ransom Center visual materials presentation
  “One of the world’s finest cultural archives, the Harry Ransom Center houses 36 million literary manuscripts, one million rare books, five million photographs, and over 100,000 works of art.”
- 11:30-1:15: Complimentary lunch sponsored by The University of Texas Libraries
- 1:30-3:30: Blanton Art Museum collection presentation and gallery tour
  “The Blanton’s permanent collection is composed of over 17,000 works of art from Europe, the United States and Latin America. The museum also features a dynamic changing exhibition schedule that allows visitors to experience a broad range of artistic expression and history.”
- 6-9: Catered Texas BBQ dinner hosted by Beth Dodd and Greg Smith

Saturday, October 21

- 8:30-9: transit to San Marcos
- 9-9:30: Complimentary breakfast sponsored by the Wittliff Gallery
- 9:30-10:30: Wittliff Gallery tour
  “The Wittliff Gallery of Southwestern & Mexican Photography at Texas State University-San Marcos is a creative center and archives devoted to the photographic cultures of Mexico and the Southwestern United States.”
- 1:30-11:30: Southwestern Writers Collection tour
“Founded by Bill and Sally Wittliff at Texas State University-San Marcos in 1986, the Southwestern Writers Collection has become a distinguished and steadily-growing archive, charged with preserving, exhibiting, and providing access to the papers and artifacts of principal writers, filmmakers, and musicians of the Southwest.”

- 11:45-1:15: Lunch at Palmer’s
- 1:30-2:30: transit to San Antonio
- 2:30: check into hotel

- 3:30-4: transit to Magic Lantern Castle Museum
- 4-6: Magic Lantern Castle Museum lecture and tour provided by Jack Judson, CEO, Director, Curator, Historian (technology), Owner.

“The Magic Lantern Castle Museum contains exhibits of many hundreds of items of equipment, glass slides, illustrations, prints, and other items that relate to the history of the magic lantern (lantern slide projector) and scientific optic projection apparatus from the 1700s to 1900s.... There is a fairly extensive library of original catalogues, books, prints, illustrations, etc. from the 19th century, plus extensive files of information on the subject of magic lantern equipment and usage from the 1600s to present.”

- 6-9: Chapter dinner at Silo

Sunday, October 22

- 8-8:30: Breakfast at the Emily Morgan Hotel (included with meeting registration)
- 8:30-11:30: Chapter business meeting