Leadership Update:
I became ARLIS/NA Treasurer on July 1, 2008 at the request of the Executive Board to replace Rijn Templeton who had to step down after 2 months.

Meetings Attended:
- Conference Planning Advisory Committee Meeting, Indianapolis, July 15-17, 2008
- Will attend ARLIS/NA Annual Conference, Indianapolis (including Pre-and Post-Conference Executive Board Meetings), Apr. 16-21, 2009

Committee Activities:
- Acted as Executive Board liaison to the Finance Committee.
- Participated in the planning of the Indianapolis conference as a member of the Conference Planning Advisory Committee.
- Solicited goals and input from Finance committee on a variety of topics including search for new management firm, the recession and the future financial health of ARLIS/NA.

Highlighted Board Activities/Action Items:
- Previewed the monthly financial statements sent from ARLIS/NA Headquarters, reviewed and distributed to the board and members of the Finance Committee.
- Verified coding of the check run each month; signed and mailed checks.
- Collected requests for special funding from Chapters, Committees, Divisions, Sections and Round Tables. Reported these to the board and worked with the liaisons who reported the board’s decisions to the applicants.
- Worked with Publications and Development Committees’ chairs, Headquarters, the Conference Planning Advisory Committee and the Finance Committee on constructing the new budget for 2009.
- Worked with the Society’s auditor (Joyce and Company of Cary, North Carolina) on a full audit of ARLIS/NA finances for FY 2008.
- Participated in writing the RFP for a new management firm, reviewing the 31 responses, interviewing three potential candidates for a new firm and selecting along with the Board the new management firm.
- Acted as overseer of the Summer Educational Institute (SEI) finances although little interaction was requested since finances are handled by VRA.
- Participated in a two day training workshop with former Treasurer Fran Scott.

**Issues for future Board consideration:**
The transition to a new management firm, coming directly after the conference in Indianapolis, will require great attention to detail especially in reconciling income vs expenses for the conference, setting up monthly reports with the new firm, new procedures in membership, publications, and development.

I will document new procedures in the Treasurer’s manual and in the Bylaws section that pertains to finances including special funding.

Additionally, together with the Indianapolis Chairs, I will revise the Conference Planning manual.

**Final comments:**
I am pleased to have the opportunity to serve as Treasurer for a second time. My experiences as President and conference co-chair have allowed me to step in during a difficult time. The recession has affected all aspects of financial planning for the Society from smaller attendance at the annual conference to fewer members, to less donations. I look forward to a future of change.

I would also like to thank those particular individuals who have inspired, encouraged, and helped me during the year: Fran Scott for her intimate knowledge of the intricacies of ARLIS finances, Ken Soehner for his inspired leadership during a difficult time, Elizabeth Clarke for her long-term perspective on ARLIS/NA and Sue Rawlyk for being there and getting the job done.