Annual Report 2009
ARLIS/NA Chapters Liaison

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Meetings Attended:
- ARLIS/NA Northwest Chapter Virtual meeting on November 17, 2009
- ARLIS/NA Mid-Year Executive Board Meeting, New York, September 24–25, 2009
- ARLIS/NA Annual Conference, Indianapolis (including preconference Executive Board Meeting, April 16–21, 2009)

Liaison Activities:
- Acted as Executive Board Liaison to the eighteen ARLIS/NA Chapters
- Updated the Chapter Success Book
- Contributed brief articles to the chapter newsletters
- Coordinated board representation at chapter meetings
- Prepared 2010 Chapter Officers Roster
- Presented proposed bylaw revisions for the Midstates and Western New York Chapters to ARLIS/NA Executive Board

Board Activities/Action Items:
- Assisted chapter leaders in the transition to our new management company, TEI. Activities included polling chapter leaders as to needs and requests for web site and listserv hosting and electronic dues collection via compilation of the chapter “wish list” for TEI, and assisting in the migration of chapter websites (i.e., Northwest and Midstates, Texas-Mexico Chapter, Twin Cities, Southern California), and listservs to being hosted by TEI. DC Maryland, Virginia, Midstates, and Northwest.
- Secured from Headquarters a list of first-time attendees at the Indianapolis conference to present to chapter leaders as potential new members.
- Revised the guidelines for Special Funding Requests with the Treasurer and notified chapters of acceptance or denial of special funding requests.
- Worked with Headquarters to create a listserv for chapter leaders

Issues for Future Board consideration
- Software for virtual chapter meetings. Because of the economic downturn, it was difficult for some chapter members to travel to chapter meetings. Thanks to the work of the Professional Development Committee, ARLIS/NA has now provided heads of committees, chapters, divisions or other official ARLIS entities, with access to GoTo Meeting/Webinar software to hold online meetings and webinars. It would be good to consult with members who are using this software to evaluate how it is working for them and assess its usefulness in the future years.
- Collection of chapter dues by TEI. Only one chapter that I know of (Midstates) is taking advantage of this service. It would be good to know the reasons why more chapters haven’t signed on and if anything could be done to facilitate chapters taking advantage of this
- service.
- Resolve chapter tax filing issue.
- Chapters continue to look for ways to recruit new members, including library school students, members from outside of the US and Canada (e.g., Mexico), etc.

**Final Comments:**
It has been a privilege to work with the ARLIS/NA Executive Board over the last year and to have worked with chapter leaders and other members.