Annual Report 2019

Texas-Mexico Chapter

Submitted by: Sunyoung Park  
spark@mfah.org  
713-639-7322

Date submitted: April 21, 2020

Leadership Update:

2019 Officers  
President: Sunyoung Park, Museum of Fine Arts, Houston  
Vice President/President-Elect: Jenny Stone, Dallas Museum of Art, Dallas  
Treasurer: Hillary Veeder, Texas Tech University  
Secretary: Helen Lueders, Museum of Fine Arts, Houston

2020 Officers  
President: Jenny Stone, Dallas Museum of Art, Dallas  
Vice President/President-Elect: Rebecca Barham, The University of North Texas  
Treasurer: Hillary Veeder, Texas Tech University  
Secretary: Helen Lueders, Museum of Fine Arts, Houston

Membership:

For the 2019 membership year (ending September 30), there were 36 members in good standing:

<table>
<thead>
<tr>
<th>Kathleen Alleman</th>
<th>Catherine Essinger</th>
<th>Alison Larson</th>
<th>Katie Pierce Meyer</th>
<th>Jason Valdez</th>
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<tbody>
<tr>
<td>Linda Andrews</td>
<td>Jon Evans</td>
<td>Helen Lueders</td>
<td>Shari Salisbury</td>
<td>Hillary Veeder</td>
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<td>Rebecca Barham</td>
<td>Stephen Gassett</td>
<td>Donna McClendon</td>
<td>Chia-Chun Shih</td>
<td>Amanda Winograd</td>
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<td>Robert Bunch</td>
<td>Lauren Gottlieb-Miller</td>
<td>Quentin Pace</td>
<td>Tara Spies-Smith</td>
<td>Eric Wolf</td>
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<td>Sherman Clarke</td>
<td>Selene Hinojosa</td>
<td>Rebecca Pad</td>
<td>Sarah Stanhope</td>
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<tr>
<td>Margaret Culbertson</td>
<td>Lindsey Jackson</td>
<td>Sunyoung Park</td>
<td>Jenny Stone</td>
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<tr>
<td>Sam Duncan</td>
<td>Ann Jones</td>
<td>Joel Pelanne</td>
<td>Tad Suzuki</td>
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<tr>
<td>Carla Ellard</td>
<td>Maryhelen Jones</td>
<td>Mark Pompelia</td>
<td>Sha Towers</td>
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October 1, 2019 marked the start of the 2020 membership year. The bundled membership – Chapter and National dues - for regular members was officially launched at the end of September. The renewal period will run from October 1 – December 31. All regular chapter membership renewals and new memberships should be completed via the ARLIS/NA member website. Retiree, student, and residents of Mexico memberships will still be collected by the Chapter treasurer via check or the PayPal payment option. Chapters are expected to receive dues payments on a quarterly basis.

2020 Membership

The list only includes members who renewed their national membership before January 1, 2020. Headquarters has not sent additional membership information or payment for members renewing after January 1; check was originally promised in mid-late March.

<table>
<thead>
<tr>
<th>Kathleen Alleman</th>
<th>Caroline Clavell</th>
<th>Lauren Haberstock</th>
<th>Elizabeth Peattie</th>
<th>Tad Suzuki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Andrews</td>
<td>Sarah De La Rosa</td>
<td>Lindsey Jackson</td>
<td>Shari Salisbury</td>
<td>Reina Williams</td>
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<tr>
<td>Rebecca Barham</td>
<td>Samuel Duncan</td>
<td>Edward Lukasek</td>
<td>Rebekah Scoogins</td>
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<tr>
<td>Robert Bunch</td>
<td>Jon Evans</td>
<td>Beverly Mitchell</td>
<td>Tara Smith</td>
<td></td>
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<tr>
<td>Sherman Clarke</td>
<td>Lauren Gottlieb-Miller</td>
<td>Sunyoung Park</td>
<td>Jenny Stone</td>
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Activities:

The Chapter convened twice as a group in 2019, once at the ARLIS/NA Annual Conference in Salt Lake City in March, and once at the Chapter Meeting in Houston, TX in October.

- **The Medium**

  Two issues of *The Medium* were published in 2019. The spring issue featured member reports about Salt Lake City meetings, the 4th Annual Greater Austin Area Information Literacy Symposium, and the Dallas Museum of Art Mayer Library 75th Anniversary. The fall issue featured highlights from the Houston Chapter meeting.

- **Chapter Tax Exemption Revocation and Reinstatement**

  The Chapter learned late July that the IRS had revoked our tax-exempt status due to non-filing of 990Ns over 3 consecutive years (tax years 2013-2015). Our most recent 990N submissions (tax years 2016-2017) had not been accepted because of prior exemption revocation. Following ARLIS/NA Executive Director Nancy Short’s recommendation, we applied for reinstatement with the 1023-EZ form and paid the associated $275 application fee. In September, we received notification that our application was denied because we did not meet requirements for reinstatement under Section 4 of the Revenue Procedure 2014-11. We received a refund of the $275 payment.

  Upon further research and contact with the IRS, we learned the Chapter would need to file a 1023 IRS Form, submit the 1023 application fee of $600, and complete returns for all lapsed tax years to achieve reinstatement. President Sunyoung Park and Treasurer Hillary Veeder spent the rest of the year gathering supporting documentation and
working on the 1023 form and 990s. They obtained the assistance of a Houston attorney working pro bono to complete this rather complex and extensive application.

Chapter members were notified of the tax exemption revocation at the fall meeting in Houston and through the chapter listserv. Online donation options were removed as well, but we hope to restore this upon positive resolution in 2020.

- **Lois Swan Jones (LSJ) Professional Development Award**

  The LSJ Award Committee, chaired by Helen Lueders, selected Quentin Pace as the 2019 award recipient. Quentin Pace was awarded $750 to attend the ARLIS/NA Annual Conference in Salt Lake City.

- **Mexico City Proposal**

  Mark Pompelia and Jon Evans wrote and submitted a proposal to host the 2023 ARLIS/NA Annual Conference in Mexico City. The Chapter was delighted to learn the proposal was accepted, and we look forward to strengthening our connections with colleagues in Mexico while hosting the future ARLIS/NA conference.

- **Chapter Survey**

  The Chapter held an online survey to learn what initiatives or topics are important to members. The results informed the Chapter’s priorities for the year, which included student outreach at Texas universities.

- **PayPal Account**

  In April, a chapter PayPal account was launched as an additional option for the membership to pay dues and/or donate in support of the Lois Swan Jones award.

- **Chapter Roles and Bylaws Update**

  We expanded the role of Image Archivist to Archivist to address the greater need for archiving all chapter documentation. The Chapter Bylaws were amended to reflect the new role and to redirect the responsibility of Archivist and Website Administrator appointments from the President to the entire Chapter Executive Board.

- **Dual Membership**

  As ARLIS/NA rolled out bundled national and chapter membership option this year, the Chapter updated membership information on the website and updated various payment options.

- **Annual Chapter Meeting, Houston, Texas, October 18-20, 2019**

  The Chapter hosted its annual fall meeting in Houston, TX. Events included: Sarah Campbell Blaffer Foundation Center for Conservation tour; Prints and Ceramics from
Little Egypt Enterprises exhibition talk and tour Pete Gershon at the Glassell School of Art; Chapter Welcome Happy Hour at Tropicales; group visit to James Turrell’s Twilight Epiphany Skyspace on Rice University campus; Menil Collection Library tour with Lauren Gottlieb-Miller and Donna McClendon; The Printing Museum tour with Ji You; Chapter Dinner at El Real; Research Roundtable at Hirsch Library, MFAH; Chapter Business Meeting, The Revolution Will Be Publicized: Printing the Resistance library exhibition talk with Joel Pelanne; Hirsch Library and Manfred Heiting Collection and Works on Paper Study Center tour with Jon Evans, Sunyoung Park, Sarah Stanhope, and Joel Pelanne.

**Finances:**

**Account Balances**

As of December 31, 2019, the chapter Wells Fargo account balance was $2,161.50.

Summary of Wells Fargo account balances at end of each month for 2019:

<table>
<thead>
<tr>
<th>Month</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,571.67</td>
<td>$2,118.09</td>
<td>$1,435.67</td>
<td>$1,515.67</td>
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<tr>
<td>$1,742.91</td>
<td>$1,467.91</td>
<td>$1,467.91</td>
<td>$2,565.50</td>
<td>$2,161.50</td>
<td>$2,161.50</td>
<td>$2,161.50</td>
</tr>
</tbody>
</table>

Major expenses for the year included a $100 donation to the ARLIS/NA Annual Conference in Salt Lake City, a $750 distribution for the 2019 Lois Swan Jones Award recipient, a $275 payment (which was ultimately refunded) for 1023-EZ application to the IRS, and $95 refund for fall meeting expenses.

Revenue generated for 2019 included $762.02 from the fall meeting in Houston, Texas.

- Registration + Membership - $60.00 (3)
- Registration + Membership (Retiree, Student, Mexico Residence) - $30.00 (5)
- Registration only - $40.00 (13)

**Preliminary Goals:**

- Achieve reinstatement of the Chapter’s tax exemption by submitting 1023 application and 990s for lapsed years (2013-2017)
- Plan fall Annual Chapter Meeting in Dallas, Texas
- Complete transfer of Texas-Mexico Chapter Archives to UIUC

**ARLIS/NA Strategic Directions:**

- Leadership and Advocacy
o Continue outreach to students and new professionals from masters programs in library and information sciences. Develop closer ties with contacts at UNT, UT Austin, and TWU (Texas library schools) and seek informal and formal opportunities to share about art librarianship.

- Organizational Advancement
  o Encourage members to share updates from academic, library, archives, museum, and other professional associations in which they take active leadership roles.

- Art Information Professionals
  o Continue Research Roundtable session at the annual chapter meetings.

- Diversity and Inclusion
  o Build relationships with art information colleagues in Mexico.