ART LIBRARIES SOCIETY OF NORTH AMERICA MID-YEAR EXECUTIVE BOARD MEETING

August 26 & 27, 2003 University of the Arts 320 South Broad Street Philadelphia, PA

AGENDA

Tuesday, August 26 CBS Auditorium, Hamilton Hall

10:00

1. Call to order (Townsend)
2. Announcements
   a. Robert’s Rules of Order (Herschman)
   b. Meal arrangements (Townsend)
   c. Agenda revisions (Townsend)
3. Approval of minutes (Townsend)

10:15

4. NYC 2004 Conference Planning Update
   a. Local Arrangements (Goodman)
   b. Budget review (Goodman/Heagy)
      i. Speakers and honoraria (Heagy)
   c. Program Report (Townsend)
5. Administrative Documents Issues (Goodman/Townsend/Brown)
   a. HANDBOOK and Online Member Directory
      i. Schedule of updates
   ii. Membership database updates (Clarke/Roper)
   iii. Future of the printed Handbook
   b. Management Calendar (Brown/Roper/Townsend)

11:00

6. Organizational restructuring preliminary discussions – DSRT’s (Townsend/Brown/Starr)

11:45 – Break

Box lunches will be delivered midday. There will be no formal lunch break.

Noon

7. Conference Reports
   a. Baltimore 2003 (Heagy/Starr/Clarke)
   b. Houston 2005 (Clarke)
   c. 2006 Invitation(s)

12:30
8. Committees & Task Forces (board liaisons)
   a. Nominating (Townsend)
      i. Slate for 2003
   b. Professional Development Committee (Graney)
      i. Core competencies subcommittee
   c. Publications (Starr)
      i. Reprint/Revision of Facility Standards
      ii. ARLIS/NA Update
      iii. Art Documentation
   1. Content Licensing Proposal for Art Documentation from EBSCO
      iv. Other issues
   d. Awards Committee (Teel/Townsend)
   e. International Relations (Puchalski)
   f. Development Committee (Townsend)
   g. Membership (Puchalski)
   h. ARLIS/NA-VRA Joint Education Task Force (Mary Wassermann, Co-Chair)
      i. Diversity (Starr)

2:00 - Break

2:30

9. Headquarters and management
   a. Headquarters report (Clarke)
   b. New developments at Clarke & Associates Inc. (Clarke)
   c. Legal relationship of ARLIS/NA to its Chapters – Baltimore follow-up (Clarke)
   d. Privacy issues – new laws affecting Society Management (Clarke)
   e. Corporate membership packages (Clarke)
5:30 – Adjourn for the day

Wednesday, August 27 Hunt Room, Hamilton Hall

9:30

10. Finances (Heagy)
    a. 2003 budget
    b. 2004 budget
    c. Special funding requests
    d. Finance Committee
Box lunches will again be delivered midday. There will be no formal lunch break.

12:30

11. Membership
   a. Membership statistics (Roper)
   b. Membership issues (Heagy/Puchalski/Townsend)
      i. Simplification of membership structure
      ii. Form redesign
      iii. Dues restructuring
      iv. Bylaws revision

12. ARLIS/NA web site (Clarke, Starr)
13. Chapters issues (Graney/Frechette/Puchalski/Schwartz/Teel)

1:45 Break

14. Divisions, Sections, Roundtables issues (Brown)
   a. Public libraries (Frechette)
   b. AWS & online surveys (Townsend/Brown)
      i. VR Division - NALSS (N. American Lantern Slide Survey)

15. Rethinking Roundtables (Townsend)
16. Review open action items (Townsend)
17. New business
   a. Timetable for the New Strategic Plan (Brown)
18. Adjourn (Townsend)

3:30 Adjourn