1. Approval of minutes (9:00)

2. Conferences (9:05)
   a. 2003 Preview
   b. 2005
   c. 2006 & Future invitations

3. HQ and Management (9:25)
   a. Clarke Association Services Inc. contract renewal
   b. Status of management calendar
   c. Responsibility for public relations
      i. LJ supplement and other journals
      ii. Conference publicity
   d. Policy Manual
   e. Administrative editor

Break (10:15)

4. Finances & Development (10:45)
   a. Treasurer’s report
   b. Designated funds
   c. Corporate sponsorship proposal

5. Membership (11:45)
   a. Dues and structure
      i. Sustaining institutional memberships
ii. Student members/student chapter

b. Membership form

c. E-mail confirmations

6. Awards Committee (12:30)

H. W. Wilson funds
Deadline for funding of awards
Travel awards
Lunch (1:00)

7. Task Forces (2:30)

a. Status of Task Forces

b. ARLIS/NA-VRA Joint Task Force on Continuing Education

c. AWSAB

d. Diversity Task Force

8. Chapters (3:00)

a. Legal Status of Chapters

b. By-laws changes

c. Mexico

d. Regional Representative Reports

Break (3:30)

9. Committee Liaisons (4:00)

10. Publications (4:10)

a. Art Doc co-editor

b. Publications form

c. OP#15 proposal

Adjourn (5:00)