2005 Pre-Conference Executive Board Meeting
Hilton Americas, Houston
Friday April 1

Agenda

1. Call to order 9:00  
   a. Robert’s Rules of order reminder  
   b. Welcome incoming Board members

2. Approval of motions passed via email post mid-year Board meeting [Imm-Stroukoff]

Goal I: To increase the effectiveness of art librarians and visual resources curators by focusing efforts on professional and continuing education, as well as professional development activities.

A. Promote art library and visual resource programs in graduate schools. B. Provide continuing education opportunities. C. Develop scholarships, awards, fellowships, and grants to support education and development activities. D. Promote the expertise and services that members provide. E. Provide a mentoring program. F. Enhance and promote the Society’s scholarly research through its publications programs. G. Foster efforts that will maintain current awareness and understanding of technological advancements, changing trends in collection development and user services, research in the visual arts, and changes in the workplace.

3. Publications 9:15  
   a. News and Features Editor, Professional Resources Editor status [Franklin]
   b. Scarecrow negotiations status [Franklin]
   c. AWS issues update: DSRT and Committee web pages on ARLIS/NA server; planning for more server space; need for content rich site; anticipated uses [sales, directory updating, surveys]. [Brown]
   d. Policy Manual R12 revision [Franklin]
   e. Policy Manual R-4, R-14, R-15, J-2 revisions [Imm-Stroukoff]
   f. Art Documentation contested review response [Brown]

4. Travel awards 10:00  
   a. Travel awards task force report [Townsend]
   b. ARLIS/NA-funded $500 Travel Awards for a student from an under-represented group: review [Frechette]

5. Membership Committee: Board role in member promotion [Brown] 10:15
Goal II: To develop stimulating and pertinent programs that meet the needs and support the activities of all members and components of the Society.

A. Explore ways to expand the Society’s support and development of regional workshops and conferences.
B. Develop financial resources to attract the best speakers in our profession to ARLIS/NA conferences, workshops, and meetings.
C. Infuse the annual conference with a high level of energy and excitement through excellent content and structure as well as collaboration with other professional organizations.


Break 10:30

7. SEI 10:45
   a. Fundraising [Graney]
   b. Policy Manual addition [Webster]

8. Conferences 11:00
   a. Houston report [Schwartz]
   b. Banff update [Webster]
   c. Atlanta update [Brown]
   d. Indianapolis update [Brown]


Goal III: To exert an influence on external forces affecting the profession through promotion, cooperation, and advocacy.

A. Establish and promote professional and information standards, working collaboratively with peer organizations.
B. Enhance our affiliations with existing affinity organizations.
C. Develop a higher visibility for ARLIS/NA and significantly expand recognition of and support for the Society as an international professional organization.
D. Advocate public positions on issues affecting librarianship and visual resources curatorship.


12. Public Policy Committee draft of letters re value of museum and academic art libraries [Brown] 11:50


14. Liaison to SAC [Webster] 12:00

Goal IV: To strengthen and increase the effectiveness of the Society’s activities and operations.

A. Provide an efficient organizational structure that is responsive to the membership. B. Maintain and expand the Society’s sound financial structure. C. Develop a program to cultivate leaders for the Society. D. Address the need to expand and engage a culturally diverse membership. E. Enhance communication between the Society’s leadership and membership.

16. Leadership breakfast update [Webster] 2:00

17. Finances 2:10
   a. Final 2004 budget and audit [White]
   b. Timeline for special funding requests [White]
   c. ARLIS/NA budget: relationship to conference budget [Townsend]


19. Chapter relations 2:40
   a. Liability insurance [Clarke]
   b. Chapter affiliation with ARLIS/NA [Webster]

20. Awards committee 3:10
   a. Umbrella structure [Frechette]
   b. Policy manual addition G15: Internship Award subcommittee [Webster]
   c. DSA in the structure; guidelines re confidentiality [Brown]

Break 3:30


23. Strategic Plan action items for upcoming year [Brown] 4:00
   a. Board items
   b. Soliciting DSRT and Committee action items

Adjourn 5:00