Monday, September 11th

8:30 am - Breakfast
9:00 am

1. Call to order (Whiteside)
2. Announcements
   a. Robert’s Rules of Order
   b. Meal arrangements
   c. Agenda revisions
   d. update on letter to McGill libraries
3. Approval of minutes from Board meetings in Banff
4. Ratification of e-mail votes between Banff and Minneapolis meetings

9:20

5. Conference updates
   a. Banff (Nasserden/Scott)
   b. Atlanta 2007 (Whiteside/Utan/Scott)
   c. Denver 2008 (Whiteside)
   d. Indianapolis 2009 (Whiteside/Utan)
   e. 2010 – need an invitation
   f. 2011 – possible joint conference with VRA (Whiteside)

10:00

6. Budget

10:45 – Break

11:00 – Budget continued

1:00 – 2:15 – Lunch

2:15

7. Chapters
   a. Affiliation agreement process and discussion
   b. Canadian chapters and incorporation

3:30 – Break

3:45

8. Task Forces
   a. Awards Task Force
   b. Archives Task Force
   c. Assessment Task Force
   d. SEI Long Term Planning Task Force
   e. Membership Database Task Force
   f. Education Task Force

5:30 - Adjourn
Tuesday, September 12th

8:30 am – Breakfast

9:00 am

9. Committees
   a. Diversity Committee
   b. Membership Committee
   c. International Relations Committee – revised charge (action item 85 from Pre-Conference Banff)

9:45

d. Nominating Committee – process
   e. Publications Committee

10:45– Break

11:00

10. Procedural issues
   b. Action 88: Margaret Webster and Eumie Imm-Stroukoff will review the Policy Manual to ensure that it is current and propose any changes for the mid-year Executive Board meeting. Deadline: September 1, 2006.

11:15

11. Action items from Banff meetings
   a. Pre-Conference
      i. Action item 76 - Deborah Ultan Boudewyns will work with the Atlanta conference planning committee and Alba Fernandez-Keys, Mentor Program Coordinator, to encourage a personal approach towards finding conference mentors. Deadline: June 9, 2006.
      ii. Action 77: Heather Ball will speak with James Rout about the using raw files of the conference mentoring workshop recording for its potential posting on the AWS. Deadline: September 1, 2006.
      iii. Action 78: Heather Ball will speak with the Mentoring Task Force, the Professional Development Committee, and the Publications Committee to propose a method of organizing and disseminating the content of the mentoring workshop and to propose a plan for the distribution of a package of related materials to potential mentors and mentees for review at the mid-year Executive Board meeting. Deadline: September 1, 2006.
   b. Post-Conference
      i. Action 11: Marilyn Nasserden will confirm with Peggy Keenan and Janine Henri that the draft membership recruitment and business affiliate letters have been written for review by the Executive Board at the mid-year Executive Board meeting. Deadline: September 1, 2006.
      ii. Action 12: Sue Koskinen will discuss with Maryly Snow and Jenni Rodda about the timing of keeping the paper format of the lantern slide survey online. Deadline: July 10, 2006.
12:00– 1:30 – Lunch

1:30

12. Marketing, Advertising: How can the Board support this for ARLIS/NA?

2:00

13. Headquarters Report (Clarke)

3:00

14. Discussion about how we use our management firm, what McPhersonClarke provides; what the contract outlines.

4:00

15. Board communication from here forward: one day per week, conference calls, blogs?

4:30 - Adjourn