ARLIS/NA Executive Board Meeting
Conference Call Notes
Wednesday, February 7, 2007
2:00 pm - 3:05 pm MT

Attending: Heather Ball, Elizabeth Clarke, Leigh Gates, Eumie Imm-Stroukoff, Marilyn Nasserden, Fran Scott, Deborah Ultan-Boudewyns, Margaret Webster, Ann Whiteside

Absent: Carole Ann Fabian, Sue Koskinen

1. Assessment Task Force:
   - The Executive Board agreed that the formation of a Chapter Council would be a good idea. Chapter officers can come up with further ideas and recommendations for the Executive Board. The Chapter Officers listserv can be utilized for discussion before the annual conference in Atlanta.
   - The Chapter Council would be good for benchmarking, sharing ideas, creating enthusiasm among chapters, and the sharing of information.
   - Ann Whiteside will confirm the chapter officers and committee chairs meetings for the conference in Atlanta and will speak with the Atlanta CPAC.
   - The Assessment Task Force report will be placed on the AWS. The Regional Representatives will discuss the Chapter Council formation and the Assessment Task Force’s report on Chapter Officers listserv.
   - The Executive Board discussed the membership’s feedback and discussion on the report and agreed that the Executive Board also needs clarity and a unified voice regarding their thoughts about the task force report. The Assessment Task Force will write a report of the membership’s feedback. The Executive Board agreed that they should have email conversations on a specific topic at a specific time and have conference calls for further discussions. It was agreed that Deborah Ultan-Boudewyns and Ann Whiteside would co-lead the discussion. Incoming Executive Board members should be a major part of this discussion and input.

2. Conference Call notes:
   - The December 14, 2007 notes were amended.

**Motion 25**: that the Executive Board accept the conference call notes from October 11, 2006; December 6, 2006; December 14, 2006 with amendments; and January 10, 2007. Approved with 7 “yes” votes and 2 absent members who did not vote.

3. ARLIS/NE Chapter offer to host the ARLIS/NA 2010 conference:
   - The Executive Board wants to ensure that there is an appropriate site and hotel for the conference. HQ has recommended finding a site as soon as possible. Carole Ann Fabian will inform the chapter that the Executive Board is enthusiastic about meeting in the Northeast and is pleased that the ARLIS/NE chapter would like to host the conference; but that the chapter should choose a city so that a hotel can be identified and so that the Society can formally accept their invitation.
4. Wittenborn Committee:
   • The Executive Board agreed with the Awards Task Force’s recommendations. Because the winners will be announced prior to the convocation, there will need to be some method to make the presentation ceremony special. The Task Force will need to work on this.

5. Student chapters within ARLIS/NA:
   • The Executive Board discussed the proposal for a student chapter at Pratt Institute. The Executive Board surmised that the Society has a need for a strong student group because this topic is brought up every year. The Executive Board would like to see a formal proposal from the student group in order to give them a structure that would work for the group. Ann Whiteside has written to Nicholas Jackson and asked him to speak with Sara Carter, the Student Affairs spokesperson. The Executive Board agreed that the chapter officers should be involved with the student group to facilitate networking the students. The Assessment Task Force report does not have a section on students. The Board discussed having networking group with an informal, flexible status operating under a chapter. Perhaps students should be provided with a voice on the Chapters Council. Student groups will also appear in library schools. Relationships should exist between the student chapters and the student affairs group. This topic will be added to the Executive Board’s Assessment Task Force report discussion. The Executive Board agreed that it was necessary to hear Ken Soehner’s viewpoint as well.

6. Chapter Affiliation agreements:
   • The Ohio Valley and New York City chapters mailed in their affiliation agreements to HQ. No chapters disaffiliated during the affiliation signing process. Ann Whiteside commended the regional representatives for their diplomatic work. Elizabeth Clarke commended Executive Board for tackling this issue, especially since it had been an issue that had been around for several years.

There will be no meeting next week.

Submitted by: Eumie Imm-Stroukoff, ARLIS/NA Secretary
Approved by the ARLIS/NA Executive Board 4/12/07