Attending: Elizabeth Clarke, Cate Cooney, Ted Goodman, Amy Lucker, Rebecca Price, Barbara Rominski, Elizabeth Schaub, Ken Soehner, Amy Trendler, Deborah Ullan Boudewyns, Liv Valmestad

Agenda:

1. Nominating Committee Update
2. RFP Update
3. Membership vote Update
4. Update from our Treasurer in preparation for Midyear Meeting
5. Chapter Meetings Update
6. Travel arrangements confirmation
7. Details for Thursday morning, October 2, arrival at Metropolitan Museum
8. Additional discussion in preparation for Midyear
9. Dietary restrictions

Discussion:

1. Nominating Committee Update

Eumie Imm-Stroukoff reports that the Nominating Committee has a meeting today and will announce a slate soon. All positions have at least one candidate.

2. RFP Update

Amy Lucker reports that she will be incorporating updates from Ted into her information and will be bringing printouts to our meeting next week for all to read. Her postings to the blog lost their formatting. She will also send it to us electronically as a word attachment before the meeting.

ACTION ITEM #32: Amy Lucker will send a draft of the RFP to the board members before our Midyear meeting. Deadline: Sept. 30

3. Membership Vote Update

Ken had an exchange with Craig Fleming at Headquarters today confirming that the test vote demonstrated that MemberClicks will work for our membership vote. Ken sent the draft message to the Membership Committee for a quick edit – he wants to send the message out this Friday to the membership. It will simply be a yes or no vote. There does need to be a cutoff date – voting will close on X date (35 days from day that message is sent). Ken will ask Craig to send vote message on Monday, Sept. 29. (The cutoff date will be Wednesday, Nov. 3.)
ACTION ITEM #33: Ken will ask Craig to send the vote message to ARLIS-L on Monday, Sept. 29.

4. Update from our Treasurer in preparation for Midyear Meeting

Ted suggests that we review the most recent document – the draft budget for 2009. It is good to look at it online because there are comments embedded in the various cells. The figures assume passage of the new dues structure. Ted will distribute further details about some of the budget items at our mid-year meeting – particularly regarding the Conference and Publications budgets. He cautions that the bottom line is that even with an increase in dues, we will be in the red. This is in large part due to the need for transition funding ($20,500 has been proposed) for the move to a new management company, etc. Ted suggests that we look at the budget and think about it carefully. Board asks how he came up with $20,500 – The $20,500 figure came from discussions with Fran Scott and Elizabeth Clarke regarding various scenarios (training for new firm, shipping records from Clarke Association Services, Inc. to a new company, etc.). It will be useful to compare his projection with the costs outlined on the RFP.

Ken asks if there is anything unusual in the Conference Planning figures. Ted reports all is on track and that there are no extraordinary requests.

Special funding proposals have come in to Ted from various chapters (4 requests) and committees (1 request). We’ll go over those at our mid-year meeting.

5. Chapter meetings update – who is planning to attend what

Cate has listed the chapter meetings on the Board blog with dates and board attendees. All meetings have at least one board member attending.

6. Travel arrangements confirmation

All ready to go.

7. Details for Thursday morning, October 2, arrival at Metropolitan Museum

Ken will send out an agenda by Tuesday. The meeting Thursday begins at 9:30 – 81st street entrance (not main entrance, but side entrance at street level – on south side).

8. Additional discussion in preparation for Midyear

Discussion regarding the status of the management firm negotiations. Once the negotiation period (Oct-Dec 2008) comes, discussions will be more open.

The agenda for the meeting will include time for each liaison to report out. Also there will be time to brainstorm/discuss the direction we want to go in.

9. Dietary restrictions

None
Meeting adjourned: 3:50 pm ET