ARLIS/NA EXECUTIVE BOARD MEETING
Indianapolis Downtown Marriott
37th Annual Conference, April 17 -21, 2009
April 20, 2009 6:00-8:30 p.m.

MINUTES

1. Conference Wrap-Up and Review

The conference probably did not lose money. We budgeted $18,000 for A/V and only spent $16,206, for example. Nancy and Sue spoke with the asst. general manager about the negative effect of the adjacent auction on our Convocation, and they assume we will not have to worry about fees associated with room attrition, at the least. In general the hotel staff have been very responsive.

Sue will reconcile the budget.

It is the sense of the board that committee and chapter meetings should get rooms. Sessions and plenary sessions need to be assigned first, and the “no conflict” times are important to our exhibitors. This is the responsibility of the Program co-chairs. General sense of the board that the sessions were all quite good; it was suggested that we should be podcasting them, at least.

2. Reports from Liaisons
   a. Tony (Education) asked for a vote on the revised core competencies (see 3 f & g below). Amy Lucker and Ken Soehner voiced reservations on this and it will be addressed in a future conference call. Sarah Falls would like the board to consider automatically approving the “New Voices in the Profession” session and Tony asks if the Career Mentoring workshop should receive similar automatic approval. The board feels that this ties the hands of future CPACs, and is not a good idea in either case. Sarah Falls also requested the opportunity to directly contact TEI about technology issues and support after May 1. Members of the Board, on the advice of Nancy Short, suggested she hold off until June 1.

   The Education subcommittee reports that the core competencies revision was quite time-consuming, and thus was their only accomplishment this year. They'd like to create a professional development toolkit linked to the core comps, which is supported by the board.

   The board recommends that the Chair of the PDC form an ad hoc committee (which would not require board approval) every three years to update the core comps and the internship roster. The Mentoring subcommittee reports that Heidi Hass has been replaced by Sarah Carter as chair. Goals for the coming year are to edit the mentoring workshop dvd further, to monitor participants 3 times in the
next year, and to assist ARLIS/SC, which will run a workshop and mentoring program beginning Jan. 2010. The continued need to recruit mentors was reiterated. ARLIS/NA’s potential liability in regards to the program was mentioned and will be referred to our lawyer, John Hazard by Ken. Other programs: Heather Gendron is hosting a mentoring program in the Research Triangle area and Kim Dederback is setting up a shadowing program at University of Maryland.

b. Liv (Canada, Awards): Ted will circulate large and small electronic versions of the ARLIS/NA logo for use in thanking award winners and others. Canada issues: Jonathan Franklin is the new representative to IFLA. Canadian members are eager for the proposed tri-lingual brochure, which Barbara and Nancy have discussed. There is no Atlantic region representative on the ARLIS/Canada board, there were no conference attendees from Quebec and only one from Ontario, and membership in the ARLIS/NW chapter has dropped, which are all issues of concern. Ted will give all chapters updated tax information once our tax-exempt status has been regained. It would be complicated for TEI to handle the collection of the ARLIS/NW chapter’s dues using the current model where Canadian members pay CDN 20 and US members pay USD 20.

Discussion of the IRC’s selection process for participants in the Germany study tour. It was stated at the Membership meeting that criteria was “first come, first served” but the IRC then wanted to add various conditions. The board registered its strong disapproval. A study trip to Italy in 2010 was discussed, but rejected in favor of joint programming with ARLIS/UK at the Boston conference. The IRC is working with the Development committee on raising funds, but understand the priority is to raise funds for the society as a whole. The Kress Foundation’s award for an ARLIS/NA member presenting a paper at a European venue was described. Discussion of paper vs. electronic tri-lingual brochure; it was noted that all brochures need to be reviewed and redesigned. The IRC would like to move its web site to TEI; they also want a budget line. Ted will follow up. We need to be careful about only supporting a segment of the society. The Public policy committee needs to find a student member and a Mexican member. The committee sponsored a poster session on copyright and the “Image copyright in a digital world” session. The committee proposed changing its name to the Public Policy Advocacy committee but this would jeopardize our tax exempt status. They want to post FAQs and position statements on AWS, but the board will need to review them due to the same concern. The Orphan works bill died in the Senate. Copyright sec. 1201 meetings will occur in Palo Alto and Washington.
c. Barbara (Pubs) Went to ARLIS/SC meeting; she will charge them with investigating pricing of a hotel, and recommend that they consider a joint meeting with VRA. (A failed attempt to do this in San Diego a few years ago had more to do with logistics than philosophy.) CPC still does not have numbers for buying our templates from ION; Roger Lawson has never seen the contract, if there is one. Barbara will ask Judy to get an additional quote from Issoft for multiple list-servs, and she’ll also ask her to compare list-serv and i-mail within the next two weeks. With TEI’s help we should refine the overly bulky Management calendar this summer. Discussion about technology available to the board, and if we can issue it to committees. Ken describes the hidden costs of ARLIS/NA presidency; for example, board conference calls are paid for by his home institution and they are expensive. These technologies are not included in the contract with TEI, but a committee could request special funding. One candidate for Reviews editor was interviewed in Indianapolis, the other was unable to attend. Discussion on the possibility of splitting the position and the honorarium ensued. Currently 100-150 publications are received and stored, with 10-20 reviews issued 6 times per year. It takes a lot of work to receive and distribute books, but we will not ask Nancy to take this on right now. TEI can host online publications that are wiki-based, so the Artist files working group won't need hosting money. Barbara, Barbara Rockenbach Jonathan Franklin and Roger had a planning meeting before their post-Indianapolis conference call with TEI’s sales person, Don McMurray. Barbara will circulate the minutes of all conference calls. AWS subcommittee wants a redesign of the website and a review of all information, some of which is out-of-date. They have lots of ideas, for example a blog from the president. They wonder if subject headings for art librarians and serials offerings should be moved to a wiki, but the Board felt that the bad feeling this would engender wasn’t worth the trouble. We can review all of these issues once we’ve been with TEI for a while. CPC can also help with AWS redesign. Subcommittee needs a picture of Nancy for AWS.

d. Vanessa (Chapters): Chapter Chairs meeting, which Nancy attended, had lots of excitement about TEI. Questions on topics such as web site hosting and archiving, collecting dues, virtual conference hosting and registration. Some requests may engender additional fees. Discussion about affiliate members and how they would need to be handled by a chapter so TEI is able to collect dues (which they can do as long as renewal period is the same as NA). Discussion of ARLIS/NA support of chapters with many affiliate (i.e. non NA) members. Vanessa will ask each chapter to make a wish list for TEI.

Discussion about chapter success book, attracting new members and retaining existing ones. Policy manual has procedure for declaring moribund chapters. Don McMurray will address retention; with the new member database we can target
regional members who aren't chapter members and new attendees as well. Vanessa will revise the chapter success book and submit it to the board. There is interest in celebrating chapter members and leaders in their other ARLIS roles. Solicit more info from chapters on what they need? She would also like examples of successful funding requests. Vanessa attended the Diversity committee. The restrictive guidelines for the Alternative voices award were discussed; they will be clarified by Barbara Rockenbach and Joan Benedetti.

e. Kim (Development and Membership): attended both meetings, as did Nancy. Development currently uses a list-serv; they will use i-mail if it can accept attachments. The Prospects database is in the works with Nancy. Membership will review TEI membership database before it’s launched. They want a paper brochure, chiefly for ALA affiliates table, and dislike the current design. They are eager to assist with the transition to TEI. They request that the board develop a schedule for and amounts of future dues increases. The Collection Development SIG is very active; Nedda advises them on technology, and they could take over some Standards committee duties.

f. Heidi (Secretary) reports that after meeting with 3 of the 4 members the consensus is that the Standards committee should be dissolved as a standing committee, and that board-appointed task forces be created as needed, drawing on individuals with appropriate skills. She will review the guidelines for dissolving a committee and report back. The CAC did not have a quorum this year.

g. Charges, Follow-up and action items for the board

Amy advises that messages should be copied to all board members unless of a personal or confidential nature. Ensure that your email accepts attachments, and hotmail and other personal email addresses.

Tabled: 3. New Action Items:
   a. Strategic Plan
   b. Awards Manual
   c. Web Site
   d. Listservs (list of lists)
   e. Chapters (upcoming meetings, etc.)
   f. Core Competencies
   g. Education Committee charge
   h. Awards Manual
   i. Memo of Understanding w/VRA for 2011 conference
   j. Board letter to Ursula K.

4. Update on management/transition (Nancy Short):

5. Boston Conference Issues: Nancy has been in touch with the hotel, and we have one week to review contract and propose alterations. Nancy will list questions that we need to
answer, and the board can review. $175-$195 is our usual rate, we can relinquish
executive suite for the president. The hotel is offering complimentary wireless in rooms,
and complimentary visits to the fitness center. It's independent, so a frequent guest
program isn't available. Nancy will have a conference call at the end of the week with 2
board members and 2 CPAC members.

Tabled: 6. Future Conferences
   a. Minneapolis (2011)
   b. Toronto (2012)
   c. Pasadena (2013)??

7. Monthly Meeting schedule: Amy will keep to the frequency developed last year of one
monthly conference call, no longer than one hour 15 min. She will circulate a proposed
schedule.

Tabled: 8. Board Blog and other tools

Meeting adjourned at 8:20 pm