
Regrets: Vanessa Kam, Mari Russell

Board meetings.
On our April 12 conference call we will vote to approve minutes from the Jan. 11, Feb. 8, Mar. 8 and Mar. 22 meetings. Open action items will be reviewed at the Pre-conference board meeting; try to complete as many as possible before then. Send updates on deadlines and statuses to Heidi. Lunch will be served at that meeting, April 23, 8:30-4:30.

Membership renewals.
Membership numbers look good at 96.7% of last year’s totals, particularly given the economy.

Conference registration and hotel numbers for Boston
859 room nights, at 115% of the contract number (745). Registration is at 414; also very good. That figure doesn’t include exhibitors. 322 regular early bird member registrations. Nancy will extend the deadline to April 1 today. Indianapolis was about 315.

Discussion about the 21 registrants without a room at the Seaport, mainly for Sunday. Rachel, Ted and Amy discussed a) trying to find Seaport roommates for the 9 who would be willing to share a room and b) giving $30 to the others for T pass and one late night taxi ride; a $630 expense, which was considered insignificant by some. Questions raised included: why should we pay for transportation for those late in booking rooms? Does this set a precedent? At what point would we cut this offer off? Would negative feedback result? It would thank participants for completing the survey with a one-time perk, however this wasn’t offered when the survey was announced. We did lower the number of rooms, although there was input from members on potential loss of registrations. Nancy has calls in to the nearby hotels; the Renaissance sounds like they would want to work with us, but it will require a contract, which she hasn’t seen. She will circulate info when it is received. The Seaport has a block that they’re holding until 4/5, but that may sell out too. We’ll defer our decision until we hear what the other hotels offer.

Budget updates.
Ted: nothing of note besides saving the $20,000 by filling the room block. Tour income exceeds its estimate by $1,045 at $4,145; $960 over the estimate in workshops. Less income for parties and donations than we estimated, but we
don’t know the expenses for things yet. Ted is optimistic that we will break even, at least, and we’re heading that way.

Nancy is waiting to hear from Massachusetts on whether we’ll have to pay tax on food and beverage at 8.6%; would be over $5,000 on $60,000 expense. We had to pay tax in Indiana, too.

Liaison updates

Heidi: CAC report.
The committee is putting the finishing touches on “Cataloging Exhibition Publications: Best Practices: name and title access points.” It will be added to the previous three chapters on Cataloger’s Desktop once it’s finished. The three CAC liaisons to ALA attended the Midwinter meeting in Boston and submitted their respective reports. Elizabeth Lilker’s CC:DA report is at: http://www.arlisna.org/news/news10/1jan/LiaisonCCDA.html; Liz O’Keefe’s MARBI report is at: http://artcataloging.net/ala/mw10/marbmw2010eok.html, and Sherman Clarke’s SACO report is at: http://artcataloging.net/ala/mw10/mw10sc.html (some MARBI notes in this report as well).

Tony: PDC report.
Sarah and Nancy have set up GoToMeeting. PDC wonders which committees to work with on setting up webinars? Should they announce its availability on ARLIS-L? At Leadership breakfast? To the Committee of Committee chairs (if it still exists)? Sarah proposes a webinar of how to use the software; PDC should go ahead and disseminate. Tom suggests we use it for our board meetings; would save money on conference calls. PDC also willing to webinar at the conference. They should pursue the activities they are able to in Boston. Tom suggests a setup in the exhibition hall for demonstrations. (65 tables are filled with 40-odd exhibitors.) Tony will see if Sarah thinks the committee can handle this.

33 registrants for SEI; they’ll send reminders later. Tony will check on drop-dead and maximum numbers. They hope to have it at UNM again next year. Discussion on the recommendation to dissolve the Advisory group, which was formed in 2008-09 at VRAF’s request to scope out future locations and to help develop content. It has proved to be an unnecessary extra layer of organization. Tony moves that the SEI Advisory group be dissolved, in accordance with the recommendation of the SEI Implementation committee. The motion is seconded and approved unanimously.

Tony is not yet sure if the Implementation team is planning to meet at ARLIS. PDC will meet.
Kim: Membership report.
Renewals are good, however it seems that we are getting a good number of complaints. The online form was not working, but TEI reports that’s been fixed. Membership renewal is required for member rate for conference registration; this was always technically true, but was previously unenforceable. Receipts don’t include workshop registrations, which is a problem for travel arrangements. Add to automatic receipts. There is a problem with notification when you didn’t register on-line. We also need to do a better job of directing where the complaints should be made; Amy received a fair number.

There isn’t much we can do this year, but for next year 1) the process needs to be smoother and 2) TEI needs to make sure their responses to problems are timely.

Heidi suggests that we mention the glitches, and the newly enforceable but existing policies at the Membership meeting. Amy is working on that now, and will circulate the agenda soon.

The Tri-lingual brochure is being translated and designed.

ArTea Party money is part of the entire conference budget. Some long-time sponsors aren’t giving money because they don’t have any, but small gifts are coming in. Development committee members are a bit depressed, but they shouldn’t be.

Barbara: CPC report.
The committee is prepping the directory so it’s ready for the conference. A report on alternate formats for Art Doc will be available at the pre-conference board meeting. The updated version of the Core competencies was posted on AWS, but the posted date was incorrect; that’s been fixed. The committee is looking into a new location on AWS for “online publications.” It’s not complete as to online chats, artists files working group, etc, so they’ll review, and possibly suggest a new name.

Barbara Rockenbach and Jonathan Franklin will review sister-associations’ policies on web site advertising and bring results back to their respective committees; there will be a report for the post-conference board meeting.

Liv:
Melva Dwyer award winner has been selected; Susan Moon should be notified so the winner is listed in the Convocation program. French translation of the brochure is complete.

Marc Gartler has a new position, and is resigning as chair of Public Policy. Roger Lawson has agreed to step in. Jonathan Franklin will be Liv’s official translator, TEI needs to know he receives a free membership.
Nancy reports that the Westin will offer a $209 rate, contract 12 rooms / night. Nancy is following up with the penalties, possible need for more nights.

Next call April 12: review of minutes, open action items.

Adjourned 4:32 pm EDT

Membership report:

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<td><strong>TOTAL MEMBERS:</strong></td>
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