ARLIS/NA Board Conference Call
April 12, 2010, 3:30-4:45 pm EDT


Regrets: Vanessa Kam

Western NY chapter by-laws revision. Ted moves that we accept the revised by-laws with one change to section F 2. The motion is seconded and passed unanimously.

SEI. Tony reports on conversations on curriculum development following the vote to dissolve the Advisory Group. A suggestion has been to create two positions on the Implementation committee- one person from each association- to advise. Chairs (one senior, one junior, from each association, alternating terms year by year) usually create the committee based on the geographic location of SEI. The problem is that they need someone to be active with appropriate knowledge. Heidi doesn’t see why the chairs can’t select that person. Amy replies that VRA seems concerned about input from VRAF board to SEI. They want to link SEI, boards, and educational missions of both organizations. VRAF wants us to send someone from our Education committee but they are stressed and have a different focus. A position description will be written, and appropriate persons will be invited to apply. Tony and the Implementation Group will work on this now and in Boston and get it done by the summer. The board will vet the application language and the choice of committee member. Amy suggests a two-year commitment and overlap as board co-chairs have now.

Conference issues. Nancy has never worked with a group of volunteers that has been as much on the ball, and on top of their tasks and lists as Boston CPAC. Amy will work on the program for Convocation tonight and tomorrow. The Board meeting agenda will be ready by April 22. Signage will be made at the Kinko’s in Boston; do the same with the Membership meeting agenda. Nancy has the final list for Awards checks from Susan Moon. Others to come from Deb Barlow Smedstad. Final check to hotel will be cut this Thursday. Buses reserved by credit card. Any food involved with tours? No, unlike last year. Nancy won’t be in Boston after Friday, but her colleague Paul Rossmann will be there Tuesday-Monday. CPAC is aware of this. Registration is at 574, including everybody. Room block was 745, we picked up 845. Renaissance block is full, but they are still giving rooms as they are available. Costs for food will be higher as our numbers increase, but we still are not going to lose money. Catering budget will be $73,250 according to Rachel Resnik- $13,000 over our contract, but that’s fine, and we don’t have to worry about any penalties. Tax status has finally been resolved; we officially have federal tax exempt status once more, and
retrospectively. Determination letter was sent twice by IRS, but TEI has not
received it. Nancy is trying to get a copy. Chapter chairs need to get their 990
cards in; Ted is communicating with them and Keith Joyce, they'll need to file for
2008 as well. Massachusetts tax will not need to be paid.
Self scheduler is still under construction; Nancy will speak to Jennifer about this.
Liv needs a list of Canadians attending Boston. PDF list of attendees should be
available by Wednesday evening; includes name and affiliation only.

Scott working with Judy Dyki, who had some personal issues, on transferring
ARLIS-L to TEI. Amy will discuss with Scott tomorrow on her scheduled call.

GoToMeeting. PDC is learning the back end. Tony will get an update on Boston
activities from Sarah. He notes that 26 people can use GoToMeeting for “on the
fly” meeting communication, which will work for CPAC and board meetings. 100
simultaneous users can be online for scheduled webinar events. Since many
libraries will use one login for several attendees, we could have 200-300 doing a
webinar at the same time. Most webinars he's attended have a limit of 100 due to
confusions with chat, etc. above that number. The webinars may be recorded
and VOIP is also available.

Further discussion on the attendee list: and how to circulate. Nancy will email a
pdf to each registrant. Jon will send her sample pages from last year.

Clarification on new committee chairs: it is the outgoing chair’s responsibility to
orient the incoming chair, although we as liaisons will attend the committee
meetings.

After brief discussion Kim moves and Liv seconds a motion to approve minutes
from the Jan. 11, Feb. 8, March 8, and March 22 meetings. The motion passed
unanimously.

SEI has 42 registrants, and 3 open slots. 4 Kress fellowships awarded.

Ted reports that the Kress European travel award has been given to Holly
Hatheway, and the money has been sent. She will attend the ARLIS/UK meeting.

Membership brochure. Michelle was working on the conference program last
week, she'll get back to the membership brochure tomorrow. We’d like at least a
few copies for display at Boston.

Ted wants to re-iterate that the Minneapolis conference meeting is on Sunday
3:00-4:30, with VRA, but open to all, as are all ARLIS meetings, including board
meetings.

Adjourned 4:23 pm