Attending: Sandy Brooke, Kim Collins, Jon Evans, Heidi Hass, Vanessa Kam, Amy Lucker, Chris Roper, James Rout, Mari Russell, Tony White

Regrets: Tom Riedel

Summary of CPAC meetings – July 29-30
The meetings went well. Chris better understands participants’ responsibilities, he has a few concerns that he can work out with Mari, and he is eager to set up a timeline, especially for the printed program. Amy’s expectations were exceeded, and she feels that the program looks very strong. There were 80 proposals; a combination of case studies, papers, and sessions. CPAC suggested some changes to formats, and some programs will be axed. The hotel looks good in terms of accommodating us. The Thursday fundraising event will be held at a mansion 1 block away from the MIA which is open until 9 pm. The Walker is the Welcome party venue, and there will not be a separate Society Circle event. All chapters will be asked for cash and silent auction donations. Jon added that the VRA “vendor slam” which will be new to ARLIS members will be held opposite each membership meeting. The vendors will not repeat, but will be divided into two groups. All addenda to hotel contract and agreements have been signed, sealed, and delivered.

Financial matters – from CPAC meetings
Tom has been working with Billy Kwan on the budget, and feels we’ll have a financially successful conference. He’ll have June financials ready when he returns from vacation. Deborah Ultan Boudewyns secured $10,000 from her institution to underwrite the “Founders” fundraising event.

Updates for Chris’s HQ Project list – sent to EB on 7/15
Chris reviewed his project list and highlighted a few items: first, requests from several sections and chapters for the L-Soft list software. Amy states that it’s expensive. Chris mentioned that HQ staff need to manually add and delete email addresses with the TEI Imail program, which might get onerous for them if they take care of lists. Vanessa reports that DC/VA/MD (Roger Lawson) asked about L-Soft; she worries that if she asks the other chapters and then we say no that we’re raising expectations unduly. We need to determine to what extent we want to go beyond the TEI contract. Chapters may want to pay for L-Soft themselves. Jon received a request for blog hosting; Kim mentions conference calling; SEI implementation team wants a wiki. Chris will gather information and discuss with Scott. Mountain West wants TEI to host registration for their fall conference at $40/hour rate, but Chris also suggested 3rd party Regonline.com, and there are others. We could take a similar approach with wikis, blogs, etc. and TEI could hold on to logins for continuity’s sake. Registration may affect auditing also; there is only one ARLIS account and we’d be co-mingling funds. Vanessa did
encourage the chapter to consider the third party option. There’s a potential for many requests; but Amy points out that there’s a difference between chapters as free-standing entities, vs. SIGs and Committees which are a part of ARLIS/NA. The Mid-states chapter wants TEI to collect dues, but Scott thought that we’d decided not to do that. Heidi clarified that it was an issue with affiliates who aren’t NA members. The chapter needs to accept TEI’s structure; if they do this it is covered in our contract.

Chris requested EB review of his project list. He will be going to the Pasadena hotel Aug. 20th-21st and will meet with ARLIS/SC members then.

Liaison reports
Tony: PDC is actively using the Webinar software and enjoying it; he asks how the first one went. One speaker was unable to be heard, but otherwise it went well. Sarah will work with Nedda to post the Powerpoint on AWS. 35 people signed up in the first 3 hours and the limit is 100; should we limit to members only? Mari suggests we discuss the issue at mid-year. PDC have held a few virtual meetings, and want to reach out to members, chapters.

SEI made over $6,000. The SEI Curriculum Specialist position was posted twice with no initial response, but the Implementation committee now has a candidate they’re excited about. Co-chairs currently have different appointment terms; January (ARLIS) vs. September (VRA). Tony asks for approval to move Elizabeth’s term to begin in September and all agreed.

Chris will remove the SEI “service option” on registration form. Should the SEI archives go with ARLIS or VRA? Amy has as an open action item to discuss our archives with Univ. of Illinois; the SEI archives can certainly go with them, and she’ll talk with Elizabeth. SEI team wants wiki, but TEI’s Windows 2000 servers don’t support .php. Elisa Lanzi and Mari are working on the 2012 SEI location.

Vanessa reports that the chapters’ tax exempt status is not yet resolved; she’s working with Tom and Keith Joyce. She will circulate a list of fall chapter meetings.

James reported that the UK study trip was a great success; he’ll ask for a report from Ian McDermott for the mid-year board meeting. IFLA Art Libraries section has posted an announcement of its 2011 Mexico City meeting and lists ARLIS/NA as a supporter; Clayton Kirking has some initial ideas for the ARLIS/NA 2011 trip. EB endorsed OCLC Research’s “Well-intentioned practice for putting digitized collections of unpublished materials online” policy, which will be posted on AWS; we are listed as supporters at http://www.oclc.org/research/activities/rights/support.htm.

Sandy reports that CPC is researching robust online publishing venues for Art Documentation. They will probably suggest JSTOR current scholarship in partnership with a university press; they’ve identified Indiana, California, and Illinois. They’ll issue a report for us to discuss at the mid-year meeting, and are
prepared to create an RFP after that if we think it’s a good idea, with a decision to be made by the end of the year. JSTOR is definitely interested in Art Doc, but is closed for 2011.

CPC recommends an institutional subscription as a substitute to institutional membership. This would involve a discussion with the Membership committee. CPC agrees that we shouldn’t offer individual subscriptions. CPC will need some help coordinating responses to the RFP, and assumes that our arrangements with TEI will be adjusted if we turn over printing to a university press.

Kim pulled out the four items relating to Membership and Development on Chris’ project list. Development wants money for conference calls, which isn’t in the budget; the line for “telephone” is for the 800 number and HQ. Chris states that TEI doesn’t have phone charges so the line could be used, and he got Tom pricing. Amy thinks we should examine the budget for other uses for that money if it’s superfluous. Chris recommends freeconference.com; it’s a long distance number, but most people have free long distance on their cell phones if they can’t use their work number.

Alternative Voices Speakers Fund
Jon spoke with Joan Benedetti to get some clarity. He identified trouble points, recommends Development chair as the point person, and that conference co-chairs need to get word about the fund well in advance of conference planning. Information on eligibility is tucked away on AWS About the Society, and should be copied to conference-related pages and more widely distributed. Joan has some tweaks to his proposed language but is in basic accord, and Sonja Staum-Kuniej is fine being the point person. Jon also edited the original description for brevity and clarity. Amy thinks Joan thinks it’s been awarded? Jon told her he was not aware of that; the diversity forum in Indianapolis didn’t use the fund. It was stated that limiting the award to non-ARLIS members is a big issue, and that language should be clarified to remove “applying” for the “award.” Program proposers can put forward a name, but the conference co-chairs make the decision. Joan did raise the non-member issue; she feels that there are plenty of awards for ARLIS members, and she has had experienced the difficulty bringing in outside speakers. Mari & Jon think the fund will be given in MN, and will take time to get worked into the ARLIS DNA. Timing has been an obstacle. Vanessa comments good job Jon, but wonders if it’s a good idea to give upon the original committee, made up of the ALA liaison, and Diversity committee co-chairs. Jon thinks it’s a good point and hasn’t been in contact with them. Joan suggested we add text that it would be advisable to consult with Diversity committee chairs. The virtual Diversity committee meeting did discuss the fund. Jon asks if the monetary amount should be specified; Amy recommends stating $1500 unless there’s a compelling need for more, which would require board approval. Jon will work on the language a bit more, and will pass it back to us and to Sonja.

Strategic Planning Committee Update
Jon reports that Pat Barnett’s hard drive crashed, so there hasn’t been any communication. He’s quite concerned about how this will affect the timeline, and wonders if we should revise it. Pat is anxious to get back on track, however, Jon is monitoring their discussion list, and there isn’t nearly as much traffic as there should be. Jon will get back to Pat and Mari asks him to keep us in the loop.

Technical updates with TEI
Amy points out the single conference registration issue with VRA; we’ll need to ensure that the process is improved from last year. Website up around Sept. 1, but registration won’t be live until the turn of the year. Chris is working on a timeline now, and would prefer to have registration open earlier; he’ll discuss the issue with Jessica.

Evaluation of TEI
It’s on Amy’s list; August 31 deadline.

Adjourned 3:45 pm CDT