Attending: Sandy Brooke, Kim Collins, Jon Evans, Heidi Hass, Vanessa Kam, Amy Lucker, Tom Riedel, Chris Roper, James Rout, Mari Russell, Tony White

AGENDA:

Financial matters
Tom follow-ups: special funding applicants were all notified by him or Vanessa (Chapters). Transfer of money into the Vanguard CD has been a little more complicated than he’d anticipated, but Jon has it ready to sign, and then the transfer can be completed, hopefully online. Anticipating a $750 dividend at the end of the one year period. Another follow-up from the CPAC meeting. VRA typically gives their workshop presenters $250 to split amongst themselves; ARLIS does not give honoraria to its members. Since VRA members would feel cheated if we cancel, Tom suggests we suspend our policy for this year, and that we come up with a figure for each speaker. Mari asks how many speakers that would include, Tom hasn’t heard back from Heidi and Jessica yet. Amy understands the different situation but thinks it should be a low figure like $50 and that it be made very clear that it doesn’t set a precedent for ARLIS. Heidi doesn’t have a problem keeping payments at the workshop level. Tom wants to know if the board objects to the principle for this year, and let Mari and Maureen work on the details. Tony thinks it’s ok to pay VRA presenters and not ARLIS presenters, as in his New York conference. Jon thinks it’s ok to pay once with the understanding that it isn’t a precedent. Amy points out VRA’s different financial situation, and that this is why they don’t make any money. Kim asks if we can ask VRA to omit honoraria this year. Chris says that no one was told they would be paid. Our consensus is to tell VRA we’d prefer not to pay anyone this year. Tom urges Mari to have a private conversation with Maureen first on the topic, and points out that money saved will go to each association. Tom isn’t on a strict deadline, but it relates to the costs of the workshop, which was discussed at $50 at CPAC.

Fall Chapter meetings & Strategic Planning
Jon described conversation with Mari and Pat Barnett. She didn’t realize the fall chapter meetings were so crucial for those other than New York. Mari outlined 7 key strategic points in her message to the members. Concern about Barbara’s ability to participate, she wrote to Jon confirming her ability to participate. Mari sent a message to the chapter chairs but didn’t copy the Board; Vanessa will forward it to us now. Mari asked for feedback to be sent to Vanessa or Pat. The Task Force has a conference call scheduled for next week; they seem to be on track.

Formation of a Special Interest Group for Materials Libraries.
Mark Pompelia wants to establish a new sig, he’s reviewed the guidelines on AWS. Needs to be a sig before getting meeting space from conference planners. They’re supposed to run it by the Vice President who confirms that they comply with the guidelines, and then the board acknowledges the formation of the new sig. We do so.

Liaison reports
Kim reports that Development: 1) Award acknowledgements have gone out, and language has been changed for the Wilson award. Philosophy has changed over the past years, from assuming that they continue until we’re told, to receiving a confirmation from the vendors each year. 2) Society Circle non-event: Development proposes that we put the minimum for $60 to Society Circle, and then buy donors the $40 ticket to the Founder’s Fete, so people do both for $100. $60 would be tax exempt, $40 for the ticket. Amy doesn’t think it’s a problem not to have an event; she doesn’t feel that people give for the party, and Sandy and Tony agree. Heidi thinks it’s ok to not do this but communicate the fact as soon as possible. Jon wants to communicate soon too. Development has text ready to go, but Amy wants to see the text. Kim will send it to the board. Development wants to add a student/first time level at $50, on the honor system. Sandy thinks that many members feel that the Society Circle is an exclusive outfit, and we should encourage membership.

Vanessa questions L-Soft software activity that she, Tony and Heidi are to assess. Chris has notes to gather number of members in various divisions, sections, etc. Vanessa will circulate the revised list of meetings, looks like there won’t be coverage for all. Sandy wants to know if she should report to Vanessa-yes, particularly if there were discussions on Strategic Plan.

Sandy reports that last Thursday the Art Doc Task Force had a conference call on the RFP. Jonathan will re-work it; they’re uncertain if they can stick to the timeline, but decided to leave it as is for now. They are currently on track; Chris has sent them the information they needed from him.

Amy asks if the renewal notice has been updated to remove her name and replace with Mari.
Tony has membership directories from 1975, lacks 1986.

TEI updates – MSP conference website
URL for conference is purchased: www.vra-arlis2011.org. Information very sparse, has hotel information so people can book their rooms. Registration information is also there. Amy thinks that should be publicized for budgeting purposes. Chris sent the url to Nedda for posting on AWS. Chris is in contact with co-chairs and Rod Detlef to develop content; Sonja wants sponsorship info up asap as well. Chris says he’ll have more information by the end of the week. Mari did circulate a preliminary conference schedule some time ago. Sponsorship
information has been received from VRA on their 15-20 people- a brief list. Don is sending out a save-the date email today to both VRA and ARLIS contacts. Chris has contract for 2013 for Pasadena, negotiated free wireless in the guest rooms.

Timelines for MSP conference & Toronto conference
Jon can’t go to Ontario/MOQ joint meeting because it’s on the same weekend as Tex/Mex meeting to which he’s committed. His costs to go to Toronto would be $1000-$1200– is it worth it? He’s in communication with 4 co-chairs, best time for him and Chris to go is early January. He would like to know within the next couple of weeks, the final budget has been approved, but Tom says the board did approve the expenditure at mid-year meeting. Jon does think the trip would be useful, particularly early on. Amy thinks the chairs did very much appreciate her trips to Boston. Jon will proceed, and Chris will try to get comp rooms at the hotel.

New Action Items (if time)
Discussion of action items and revision of deadlines. Amy states that the University of Illinois manages the records for us, so Action item #10 may need some adjustment. Tom thinks he has a copy of the contract which he will circulate to Amy, Vanessa, Jon and Heidi.

Adjourned 3:32 CDT