ARLIS/NA Board Conference Call  
March 18, 2011, 2:30-3:30 pm CST  


Regrets: Alan Michelson  

AGENDA:  
President’s announcements  
This is Mari’s last conference call as President.  
She reminds us of the Wednesday reception in her suite, from 6-8 pm, hosted by Mari & Maureen. Mari is assuming that most people are coming, but let her know; she estimates about 40 attendees, including ARLIS, VRA and VRAF incoming and current board members.  
Pre-conference board meeting includes breakfast and lunch; bring any additional agenda items to the meeting.  
Thursday evening is the Founder’s Fete. The MIA phone number is 612 870-6323 for timed entry to Titian exhibit at the MIA. Mari will ask that this info be sent again to Founder’s Fete attendees.  
Friday: New members & first time attendees continental breakfast. Mari & Maureen will make a presentation, and introduce current board members. The Convocation program is set, with the Welcome Party at the Walker afterwards.  
Saturday is the vendor slam in the morning. Noon is the joint membership luncheon, where both ARLIS and VRA travel awards will be presented. Our membership meeting follows immediately afterwards. Four members who have died will be mentioned and recognized with a Powerpoint slide show. Mari and Kim and Chris will procure snacks and drinks refreshments for the informal Society Circle get-together Saturday night in Mari’s Royal Suite, on the 23rd floor (it follows the Silent Auction closing). Mari expects 60-70 attendees. The Silent Auction site has some nice items for libraries.  
Jon sent Leadership breakfast invites and agenda. Mari encourages everyone to attend the session Organizational Collaboration: Building Bridges between ARLIS/NA and VRA, (Sunday at 4:45).  
Financial report  
Tom doesn’t have a lot to report, but conference revenue looks good (Chris will report more). Tom has spent a lot of time on the phone with Ted and Keith Joyce
on audit questions. He is waiting for Jan. and Feb. financials from TEI. The IRS question has been resolved, all chapters except SE have filed.

Liaison reports
James and Debbie have been discussing the IRC trip to Mexico. IRC has a great program on tap, and would like to invite IFLA members to join study tour (they would pay their own costs). The IFLA meeting is scheduled for Saturday & Sunday in Puerto Rico, with the 5 day IRC study tour following. The committee thinks up to 20 people could be accommodated, and that it’s a good cross-pollination opportunity. This is the fourth IRC sponsored study tour; it coalesced around the IFLA Arts section satellite meeting 20-21 August, and we then added a Monday-Thursday program, so the first 2 days of the study tour are at the IFLA meeting. The number of attendees is not quite fixed, but they’re hoping for 20; more than before (this would be a total cap, not just ARLIS members). Amy thinks ARLIS members should get a head start on registrations over IFLA members. Debbie points out that we haven’t had a problem with numbers; one option would be to reserve 12 spots or so for ARLIS members, which has accommodated interest in the past. Debbie wants to reciprocate the IFLA invitation for us to join in their meeting.

James met with the Public Policy Committee via conference call. They’ve begun to use Google Docs and Groups to facilitate communication. James has contacted Bryan about the poster he’s planning to send to Canadian library schools. He’s hoping to get them out within the next few weeks.

Sandy reports that the search for a new Professional Resources editor proceeds; three strong candidates have applied. One on-site interview will be held in Minneapolis, two others will happen via phone after the conference. The Art Doc contract with the University of Chicago Press is with John Hazard for his review. Their Board enthusiastically endorsed partnership with ARLIS. We’ll be in JSTOR Current Content.

Tony stated that there are 17 SEI registrants, with 4 more pending receipt of payment. Forty is the limit. PDC members are delighted that Chris will take over the administration of the GoToMeeting software.

Kim described a conversation that she, Rina, Chris and Sonja had about the Development Committee’s future, and some bumps in the road in the past. Sonja wants to establish a co-chair with a staggered term, to increase experience; there isn’t anything in the by-laws against it. Heidi stated that it’s a policy manual matter; Amy agrees a good idea. Sonja wondered about adding Dev co-chair to CPAC but decided against requesting this. There needs to be a guiding document for the Committee with a time-line with new information since we hired TEI. The initial thought is to re-dress the balance with Don in favor of the committee.
VK stated that the Tex/Mex, DC/MD/VA, and Northern and Southern California chapters could use L-SOFT list software, with one point leftover. She proposed that this be used to set up a list for chapter leaders list to facilitate communication. She has a pro-rated subsidized model, based on subscriber numbers. Kim wonders if the chapters will go for the price? Vanessa polled DC/MD/VA, who are delighted. Jon says Tex/Mex would be too. Kim wonders if we’re locked into a contract? Vanessa replies No, but we’ll try it for a year and then evaluate.

Strategic Planning Committee
They appreciated the feedback they received from the board, and are adjusting goals accordingly. The revised document should be posted to ARLIS-L soon, so members can read it before Minneapolis. They are readying their report for the Membership meeting; agenda allows 10 min. for feedback. Amy stated that President issues an invitation to the Membership meeting; Mari will do this. Chris is making copies of the agenda; Mari will send a message on Monday. Also the SPC will be soliciting focus group attendees, and identifying groups, particularly ArLiSNAP and liaisons. Five focus groups will be held in late April. They are still on target to get the final plan to the board by the end May. Amy reminds Jon that if ArLiSnap is made a section they need to be added to the Vice-President liaison list.

Joint Conference updates – registration & hotel figures, etc.
We have 1,362 hotel nights, well over our requirement. There are 512 paid registrations, at ca. $112,000. We budgeted for 500, so we’re over. Nineteen haven’t yet paid, so we’ll hope to get that money on site.
Mari asked Chris to explain complimentary room rates. We earn 1 free room for every 50 we’ve booked. ARLIS has a procedure to allocate these rooms, but when joint agreement was written presidents decided, and based on this they decided on the plenary speaker and Maureen’s suite (Mari’s was free), among others. Hotels either adjust later the bill, or apply to individual rooms in advance.

TEI updates
Chris has given away one of his clients, so he has 2½ now (one is a small one for him); he also has Karen Olsen (Association specialist) 50% of the time. Chris, Alex Yanis (Association specialist), and Nicole Cheever (Membership manager) will be in Minneapolis; Karen can’t come.
Discussion of Wiggio documents; Chris will send invitation to new members. Mari asks if anyone needs A/V for the board meetings? No.

Additional appointments by VP
Jon has added the last four appointments. Professional Resources editor is the only open position.

TEI Evaluation committee final report
Everyone thinks it’s fine; Mari will send it to Scott. Jon will put it on the post-conference board agenda.

New Action Items
Heidi reviewed them and was able to add completed status to several.

Mari mentioned the two proposals from DC and NY for 2014 conference. Sandy stated that there wasn’t much to go on, but this has always been the case; it’s a dialogue and process. Much has to do with the hotel choices.

Mari wished everyone safe travels.

Adjourned 3:30 CST